



CRESCENT CITY CHRISTIAN SCHOOL

A MINISTRY OF CELEBRATION CHURCH

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STUDENT/PARENT HANDBOOK

2019-2020

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ABOUT US

HISTORY Crescent City first opened its doors on September 4, 1956. The school was originally founded as Mid-City Baptist High School by Pastor J. Paul and Mrs. Helen Driscoll and was located in conjunction with Mid-City Baptist Church on Airline Highway in Metairie, Louisiana. In 1975, the school and church moved from Airline Highway to a new facility on Transcontinental Drive. Along with the new facility, the school received a new name in keeping with the location and the Driscoll's desire to reach everyone within the "Crescent City." Thus, the name was changed to Crescent City Baptist High School and the church's name to Crescent City Baptist Church.

In August 2005, Crescent City Baptist Church merged with Celebration Church to create a unified ministry within the community. At the time of the merger, Celebration Church owned and operated a school (Celebration Christian School) located on Airline Drive, which provided a quality education from daycare through 8th grade students. With the merger, Celebration Church also acquired Crescent City Baptist High School. Very shortly after the merger, Hurricane Katrina struck the New Orleans area destroying the Celebration Christian School campus and severely damaging the Crescent City Baptist High School campus. The two schools were merged at the Transcontinental campus, and after rebuilding both its facilities and internal structure, now function together as Crescent City Christian School serving students from daycare through 12th grade.

PHILOSOPHY Crescent City Christian School (CCCS), a ministry of Celebration Church, provides a unique combination of spiritual vitality and academic excellence in a strong caring community of believers. Though the facilities are exceptional, we believe that the school's greatest assets are the strong Christian values of our families, faculty, and administration. The authority of God's Word reigns supreme and students are taught to think with a Christian worldview. Academic excellence is never compromised but

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enhanced by providing a strong Biblical foundation. A rigorous academic curriculum starts in early childhood education and continues through high school.

CCCS provides a holistic education. Music, drama, team sports, student clubs and activities are part of the student's experience. In addition, CCCS values academic, ethnic, socioeconomic and denominational diversity. Our students attend more than 50 different churches throughout Jefferson and Orleans Parish. Ethnic minorities represent over 20% of our student body.

GUIDING DECLARATIONS Our mission, as a Christian leadership school, is to equip students spiritually, academically, socially, and physically, encouraging them to reach their highest potential in life for Christ. Crescent City's philosophy is that every academic and extracurricular arena should train students in the Word of God and help them to reach their

highest personal potential in Christian maturity and leadership. We accomplish this philosophy in full cooperation with the student home and Celebration Church (Deuteronomy 6:4-8).

We believe each student is a unique creation of God and intended to fellowship, serve, and have a relationship with Him. Parents have a God-given responsibility to instruct their children in the ways of God and help them establish an eternal relationship with Him. The Christian school is a partner with the home and church in accomplishing this goal. Therefore, we must be vigilant, efficient, compassionate, and accountable to the students, parents, church, and God. We must apply the Holy Scriptures as our guide for reproof and instruction. "I am the light of the world. If you follow me, you won't have to walk in darkness, because you will have the light that leads to life."-Jesus (John 8:12).

As a ministry of Celebration Church, Crescent City Christian School aligns with the doctrinal stance of the church. To further understand the mission and values of Crescent City Christian School, please visit <http://celebrationchurch.org/about/online>.

Our objective is to provide an educational environment that puts God's perspective first in all areas of the school allowing us the ability to minister to, train, and grow each student in their walk with Christ. One of the most important aspects of a Christian school is to ensure that it is built on the proper foundation: Jesus Christ. At Crescent City Christian School, we strive to produce young people who excel at academic achievements while being grounded in Christian values and beliefs—people who will truly become the future "lights of the world."

ADMISSIONS Crescent City Christian School is a private Christian school and a ministry of Celebration Church and will admit students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students of the school. Crescent City Christian School does not discriminate on the basis of race, color, nationality, and ethnic origin in administration of its educational and admissions policies, or other school-administered programs.

Crescent City Christian School desires to offer families in the New Orleans area a quality academic education in a distinctively Christian environment. We seek students and families who support the foundation of Jesus Christ, the truth of the Word of God, the practice of Biblical morality, and the goal of peak independent accomplishment spiritually, academically, socially, and physically.

ENROLLMENT PROCEDURE To pursue enrollment, please:

- Contact the school office at 504-887-4500 to schedule a tour. You can also visit <http://www.crescentcitychristian.com> and check apply now.
- After receiving your completed application, you will be contacted to schedule an interview which should be attended by both parents and the student. If one or both parents have no regular contact with the student and no input into decisions concerning

his/her care, then the responsible parent, grandparent(s), or guardians(s) should attend the interview.

- The school office will notify you of your child’s status no later than one week (5 working days) after the interview. In order to allow time for prayerful consideration of all factors, **NO** decision will be rendered at the time of the interview.
- Upon acceptance, more information will be provided concerning policies and procedures, school calendars, uniform acquisition, and other pertinent considerations.
- Additional information may be required prior to the student’s first day of school.
 - Medical information, SS card, immunization certificate, insurance card, etc.
 - Psychological or Educational evaluation (if applicable) or other information and documents depending upon specific circumstances.

Beginning school—students enrolling in PreK3, PreK4, or Kindergarten must be three, four, or five years old (respectively) on or before September 30th of the current year. No student will be enrolled in the first (1st) grade program whose sixth (6th) birthday is later than September 30th of the current year. In order to be enrolled in any grade first (1st) or above, the student must be able to show proof of having successfully completed the previous grade.

STUDENTS WITH DISABILITIES Accommodations will be provided for any student who requires them, so long as the student has a formal evaluation which identifies the disability. If the student does not already have one, an individual accommodation plan that includes appropriate modifications will be created. This accommodation plan will include a contract between the parents, student, and CCCS which will clearly state the expectations of all parties involved.

HOMESCHOOL STUDENTS CCCS intends to support and work with homeschool co-ops and families on a case by case basis. This includes academic, extracurricular, and co-curricular involvement. Please make an appointment with the administration to discuss your personal situation, needs, and desires in this arena.

TUITION & FINANCIAL INFORMATION

TUITION AND FEES A current tuition and fee schedule is available from the finance office or the school website. For information on how payments are received, please visit the school website or <http://www.renweb.com>.

Non-payment—Should any balance due fall 30 days behind, the student may be withheld from classes or taking final exams until a parent/guardian schedules an appointment with the school finance department. Late fees will apply, and lack of communication with the school will be viewed as evasive action. Periodically during the year, student’s report cards will be withheld if

accounts are in arrears. Past due accounts must be settled prior to registration for the new school year. No student will be given transfer credits to another school or be allowed to graduate until all accounts are paid in full.

Refunds—All fees are non-refundable after a student is accepted. Should a tuition refund be in order, it will be approved and enacted within 30 days.

FUNDING Crescent City Christian School is a ministry of Celebration Church, a 501(c)3 non-profit organization. Our primary support comes from tuition and fees with additional support generated from other resources. Crescent City Christian School receives mission funding as a part of the Celebration Church’s annual operating budget. Crescent City Christian School may also receive additional funds and resources from any of the following sources: CCCS Founder’s Club, endowments, memorials, trusts, grants, private donations, and/or corporate gifts. All donation formats are outlined below and are tax-deductible.

- **CCCS Founders Club**—A group of alumni, parents, grandparents, and friends of CCCS pledge a monthly contribution to support the ministry and mission of Christian education at Crescent City Christian School.
- **Endowments**—Provisions made by individuals for the furtherance of the ministry. Endowments may be financial or physical assets given to the overall program or designated such as science, vocation, or tuition assistance.
- **Memorials**—Funds or physical assets given in honor of someone who has preceded the donor in death.
- **Trusts**—Funds managed by a financial institution for the purpose of assisting the CCCS program. This is a long-term investment where the principal gift is usually not made available but merely used to generate funds to assist with operations.
- **Private Donations**—Monies, property, or valuables donated to the school by citizens or businesses.
- **Corporate Gifts**—Donations made by corporations, either in conjunction with or on behalf of their employees, or funds made available to educational institutions at large.
- **Grants**—Funding acquired from organizations, corporations, or individuals. CCCS is actively seeking organizations, corporations, or individuals who have awarded grants for which we would qualify.

FUNDRAISERS Campus-wide—Crescent City Christian School may sponsor fundraising efforts to support the operational budget.

SCHOOL ORGANIZATIONS Each year Crescent City Christian School organizations have need of funds for different projects. Their needs may be met by fundraisers sponsored by the individual organizations. All such fundraisers are subject to administrative approval.

ACADEMIC INFORMATION AND POLICIES

CURRICULUM PHILOSOPHY & PURPOSE Nora Carpenter, noted author and curriculum specialist best verbalized our philosophy of curriculum in her statement:

Curriculum is everything that affects the accomplishments of the established goals of learning. It is based on the philosophy of the school (why do you do what you do?) and actual implementation (what you do?). Curriculum is not only the textbooks; it is the teachers, and the janitor, and the discipline in the hallways. It is the attitude of the school secretary directing a late student to class. It is how the classrooms are designed, and who sits next to whom, and what we are going to do with the student who forgot his lunch. It is the playground, and the science lab, and the parking lot. It is the budget, and the memos, and the faculty meetings. It is the principal, and the parents, and the attitude of the community. Curriculum is everything that impacts the student while at school—from people to plumbing.

Consequently, as a Christian leadership school, our mission is to equip students spiritually, academically, socially, and physically, encouraging them to reach their highest potential in life for Christ.

PRESCHOOL CURRICULUM (PreK3 and PreK4) We use curriculum which offers a balanced, daily program of structured and unstructured activities. Our teachers offer a caring environment where early learning and development standards are utilized as a framework for high quality, developmentally appropriate, early childhood programming. With the Word of God as the foundation for education, students learn to grow academically and spiritually. Students are given a firm foundation in the basic skills and are well prepared for elementary school.

CURRICULUM—LOWER SCHOOL (K4), MIDDLE SCHOOL (5-7), & HIGH SCHOOL (8-12) Our teachers teach mastery of the Louisiana State Standards from a Biblical Worldview supported and enriched through purposeful instruction and development in music, art, drama, speech, physical education, sports, careers, business and finance, health, computer technology, ministry, and missions.

TECHNOLOGY Every classroom has computer access and wireless internet to effectively serve our students. Our teachers integrate technology across all grade levels so we require that all students 4th-12th grade have access to a portable notebook, laptop, or tablet with a physical keyboard. We also have a fully equipped computer lab for students to use with the supervision of a teacher. (All internet access is filtered and monitored.) As a Google for Education school, all of our students are given school emails along with unlimited storage in Google Drive. Our teachers utilize Google Classroom and RENWEB to keep students and parents up to date on assignments and activities for each class.

PHYSICAL EDUCATION The Bible teaches that physical fitness is important to God and ministry. Consequently, each student will be exposed to some form of regular physical

education to develop and maintain health and fitness. Our program centers around sports and activities, developing coordination and teamwork, preparing them for interscholastic activities and more. If there is a medical condition that precludes the normally prescribed activities, we will individualize a program for your student in consultation and cooperation with you and his/her physician.

SERVICE HOURS All students in grades 5-7 must complete a minimum of fifteen (15) service hours each school year. All students in grades 8-12 must complete a minimum of thirty (30) service hours each school year. Additional service hours may be required for students involved in service organizations. Students who do not complete service hours will have to take part in a service hour recovery which will result in increased service hours to be completed. Completion of service hours is required for enrollment in or graduation from CCCS.

ACT TESTING Students who attend CCCS are required to take the ACT once during their freshman year, once during their sophomore year, and once during their junior year. Completion of the ACT test is required prior to re-enrollment for the next year. Students must denote that their scores be reported to CCCS with the **school code of 192097** and a **TOPS report code of 1595** as one of the listed institutions. To ensure maximum time to raise their score to satisfactory level to receive TOPS or to broaden their college options, students are encouraged to take the ACT numerous times.

Students at Crescent City Christian School will be provided the opportunity to obtain the Louisiana Tops University Diploma. Students entering 9th grade in 2019-202 may be eligible to obtain a Jump Start Career Diploma.

HONOR GRADUATES Students who have achieved all of the following will be recognized as CCCS Honor Graduates:

- Have been a student at CCCS for a minimum of their entire junior and senior years
- Have earned an overall GPA of at least 3.0
- Have completed Physics and Advanced Math with a passing grade

The Honor Graduates with the highest overall GPAs will be named Valedictorian and Salutatorian.

GRADING SCALE

OUR GRADING SCALE provides students with the opportunities they need to be successful in their post-secondary endeavors. In order to represent a true reflection of the

student's mastery of academic standards in each subject matter area, grades will break down as follows:

- 80% of each 9-week period grade is derived from test, assessment, presentation, and project scores
- 20% of each 9-week period grade will be earned by completing class work, quizzes, homework, and daily written work
- Grading scale: A+ 97-100 / A 93-96 / A- 90-92 / B+ 87-89 / B 83-86 / B- 80-82 / C+ 77-79 / C 73-76 / C- 70-72 / D+ 67-69 / D 63-66 / D- 60-62 / F 59 and below

Quality Points: A+ 4.3 / A 4 / A- 3.6 / B+ 3.3 / B 3 / B- 2.6 / C+ 2.3 / C 2 / C- 1.6 / D 1 / F 0. If a student is taking an AP or Honors class, he/she will be given an extra .667 points.

Completed work that earns a score below 40% will receive a grade of 40. Teachers are required to publish all assignments on Google Classroom and students will be allowed to submit assignments prior to one week of the end of each quarter and receive 65% credit for the work accomplished.

PROMOTION POLICY As a BESE approved school, our students are promoted based on the guidelines specified in Bulletin 741.

ACADEMIC STANDING REVIEW All new students will be reviewed generally but not formally, after the first complete grading period, to help ensure their acclimation to and success at CCCS.

PROBATION A student may be admitted or retained on either academic or disciplinary probation. When this occurs, the parents will be notified and rules for probation will be strictly followed.

SUMMER SCHOOL If a 5th-12th grade student fails one term and fails the course, he/she will have to repeat the course in summer school for one summer school semester. If a student fails one term and passes the course, he/she will not have to repeat the course in summer school. If a student fails both terms and fails the entire course, he/she must repeat the course (2 summer school semesters).

CCCS offers summer school courses on site moderated by qualified teachers. A Summer School Permit approved by the CCCS Academic Advisor is required for a student to register at any other summer school site.

ACADEMIC INTEGRITY Students are expected to demonstrate academic integrity at all times. The goal of our academic program is that our students will master the content of each course. In order to accomplish mastery of the subject, students must do their own work. Consequently, cheating, plagiarism, or any other form of dishonesty will not be tolerated.

Plagiarism is defined as taking someone else's work and passing it off as one's own. This includes written and spoken whether in hard copy or digital.

STUDENT BEHAVIOR

OUR DISCIPLINE PHILOSOPHY Many people view discipline as a negative thing, but the root word of discipline is *disciple*, which means to train to follow. At Crescent City Christian School, we see discipline as an opportunity to train students to follow Jesus and the principles of His Word. In order to accomplish this, we employ several strategies.

BEHAVIOR GUIDELINES

1. **IMMEDIATE OBEDIENCE** Respond positively to any instructions given by those in authority. Hebrews 13:17 *"Obey your leaders and submit to their authority...Obey them so that their work will be a joy, not a burden..."* Ephesians 6:5-7 *"Bondservants, be obedient to those who are your masters according to the flesh, with fear and trembling, in sincerity of heart, as to Christ; not with eyeservice, as men-pleasers, but as bondservants of Christ, doing the will of God from the heart, with goodwill doing service, as to the Lord, and not to men."*
2. **HONOR AUTHORITY** Give honor to all those in authority in both attitude and action. Philippians 2:14-15 *"Do everything without complaining or arguing, so that you may become blameless and pure, children of God without fault..."* Romans 13:1-2 *"Let every soul be subject to the governing authorities. For there is no authority except from God, and the authorities that exist are appointed by God. Therefore whoever resists the authority resists the ordinance of God, and those who resist will bring judgment on themselves."*
3. **ABSOLUTE HONESTY** Never lie, deceive, mislead, or fail to tell the truth. Proverbs 12:22 *"The Lord detests lying lips, but He delights in men who are truthful."* Romans 12:17 *"Provide for honest things in the sight of all men."*
4. **CHRIST-LIKE BEHAVIOR** Live according to Biblical principles and values in all attitudes and actions. Ephesians 2:10; 5:1 *"For we are God's workmanship, created in Christ Jesus to do good works...Be therefore imitators of God, as dearly loved children..."*
5. **COMPLETE DEPENDABILITY** Keep your word and accept the necessary responsibilities. Numbers 30:2 *"The Lord has commanded that when anyone makes a promise to the Lord, either to do something or to quit doing something...the person must do exactly as he has promised."* Matthew 5:37 *"But let your 'Yes' be 'Yes,' and your 'No,' 'No.' For whatever is more than these is from the evil one."*

Relationships are hard, and conflict is inevitable. When it does occur, the principle of Matthew 18:15-17 should be followed.

If/when conflict arises between two people (students, parents, teachers, administration) the following steps are required:

1. Pray for God's wisdom and discernment to speak the truth in love.
2. Take the concern directly to the person involved.
3. Seek the counsel of a spiritually mature individual and approach the individual involved together.
4. Bring the issue to the attention of the authority figure responsible for the oversight of the conflicting parties.

Teachers, coaches, and all authority figures will give clear expectations and define the boundaries of behavior for the classroom, team, and/or organizations for which they are responsible. Students will be expected to follow the behavior guidelines. Discipline will be handled at the lowest possible level, so as to maintain the relationships involved. All discipline will be aimed at reconciliation and redemption, involving steps that seek to heal and restore relationships.

PERSONAL MEDIA/COMMUNICATION DEVICES Each teacher is responsible for ordinary discipline within their classroom; they will establish his/her own classroom rules for use of laptops, headphones, etc. during class time. Students will either leave their cell phones locked in their locker, or will place them in the clear plastic holder in the classroom at the start of each class period. **"CELL PHONES ARE NOT ALLOWED DURING CLASS TIME."**

BULLYING One of our primary responsibilities as a school in accordance with the school's mission is to create and sustain a safe community. According to stopbullying.gov, bullying is "unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose." We believe that students, parents, teachers, principals, and school leaders can all work together to prevent and end bullying.

Bullying is a pattern of:

- Written, electronic or verbal communications that threaten harm
- Obscene gestures, taunting or malicious teasing
- Persistent shunning or excluding a student
- Physical harm, such as hitting, pushing, or damaging personal property

If you are a student or parent who needs to report a case of bullying or suspected bullying, please notify a teacher or faculty member immediately, or you may fill out a form found on our website and submit it to the principal or appropriate school leader.

If you are a school leader who is investigating a report of bullying, you can use the form to document the investigation.

Under Act 861 enacted in 2012, school employees are required to participate in four hours of training to learn how to detect, prevent, and end bullying. Teachers or other school personnel who receive a complaint about bullying must verbally notify the principal on the day of incident and in writing within two days of the incident. The principal must notify parents and launch an investigation on the day of the incident. The investigation must be completed within ten days. Not every interpersonal conflict or “mean” behavior constitutes bullying. Again, bullying must involve a real or perceived power imbalance, aggression, and repetition. Incidents of suspected or witnessed bullying will be investigated and responded to with the consequences equivalent to a major infraction. Off campus bullying behaviors that affect the school environment, including those occurring over social media, may also be investigated and subject to school discipline. A detailed explanation of the process for dealing with incidences of reported bullying can be obtained from our CCCS office. Additionally, you may obtain a copy of the Louisiana state law from the office as well.

DRUG TESTING Crescent City Christian School is a safe and drug-free school. Students are expected to support this environment. Drugs, alcohol, and tobacco products are prohibited from school and school-sponsored activities. This will include all vaping paraphernalia, e-cigarettes, etc.

The administration has approved a mandatory drug testing program for all students in grades 5th-12th. The student and student’s family will **NOT** receive prior notification of the drug test. The school reserves the right to search both persons and belongings and seize control of any banned items. All results will be communicated to the parents.

OFF CAMPUS CONDUCT Students represent our school in the community and are responsible for conducting themselves in an appropriate way. The expectation of Crescent City Christian School students is to honor God in both actions and words and demonstrate God’s love for his/her fellow man.

PRESENCE AT CCCS OUTSIDE SCHOOL HOURS Students are not to be in the school building or on the school campus after hours unless accompanied by school personnel.

ATTENDANCE POLICIES

ATTENDANCE POLICIES It is the responsibility of each student and family to be aware of all policies. CCCS reserves the right to amend or add policies at any given point and will provide public notice at least **ONE WEEK** before the date the policy and/or change will go into effect.

Louisiana Department of Education

ATTENDANCE As an approved school, CCCS adheres to the regulation outlined by BESE. Any absences beyond the number listed above may result in a course failure.

Students in grades 6-8 (Year Long Classes) **May NOT miss MORE THAN 10 days (per class) per school year.** Students who miss more than 10 days may fail the course.

Crescent City Christian School understands sometimes an absence from school is unavoidable due to illness, an appointment, or a personal family issue. CCCS will keep a record of documentation regarding your child's absences in the event that administrative review is necessary to determine whether your child will be required to repeat the course(s) in summer school or, in some cases, repeat the grade for the year.

PROCEDURE WHEN ABSENT FROM SCHOOL Please contact the CCCS office by 8 am to notify the school that your student will be absent for the day. If your child will be absent more than one day, please let us know each day. If you would like your student's assignments at the end of the day, please submit your request to the front office before noon.

ATTENDING SCHOOL EVENTS WHEN MARKED ABSENT Any student who has been marked absent for a complete school day **MAY NOT** attend or participate in any school event on that day, including but not limited to sporting events, club events, and school dances. Any exception must have administrative approval.

FIELD TRIP ATTENDANCE If a student does not attend a class field trip, it is considered an absence, and the student must not report to school unless given special permission. Students must wear school uniforms during field trips unless otherwise instructed.

TARDINESS School starts at 7:45 am for PreK3-12th grade students. Students are expected to be in their desks in their assigned classroom, have all needed supplies, including a fully charged device, ready for usage before the bell rings for each class period. If students arrive after the start of the day, they must report directly to the school office and sign in. Students will receive a tardy slip from the office to present to their teachers.

DRESS CODE / UNIFORMS

DRESS CODE POLICY The Crescent City Christian School dress code policy is designed to enhance good order and provide CCCS students with a neat and uniform appearance. The responsibility for dressing modestly, whether in uniform or not, rests upon each individual student and his/her parents. Students are expected to be in uniform every day and are expected to adhere to the dress code from the time they arrive on campus until the time they leave. Any deviation from the uniform requirements is a violation of the dress code policy.

The school uniform consists of a uniform shirt purchased from CCCS and navy blue or khaki uniform pants or skirts. PreK3-4th grade may also wear blue or Khaki shorts, jumpers or skorts. They are allowed to wear any shoes that have laces or Velcro and must have a back on them. All students in grade 5th-12th are required to possess a school issued ID. The ID must be visible at all times, either clipped to the student's shirt or worn on a lanyard.

- Skirts should reach mid-thigh. The thigh is measured from the inseam to the knee.
- Clothes should not be tight or form fitting but should be loose enough to allow proper movement. At the same time, undergarments should not be visible, and belts are required for young men.
- Shirts must reach the student's hips so that the midriff is not exposed.
- Sweatshirts and hoodies will either be school issued or solid color with no logo or writing.
- Jackets may be any style or color but will need to be removed when the temperature is appropriate.

GENERAL SCHOOL INFORMATION

STATE APPROVAL AND ASSOCIATIONS Crescent City Christian School is a state-approved school. We are a member of the Louisiana High School Athletic Association (LHSAA) and of the Association of Christian Schools International (ACSI)

SCHOOL HOURS General school hours for PreK3 to 4th grade students are 7:45 am to 2:45 pm. Hours for all 5th-12th grade students are 7:45 am-3:00 pm. School is dismissed at 2:00 pm on Wednesdays to facilitate a staff meeting. Before care is provided from 6 am in the cafeteria and is free of charge. Aftercare is available from the time school ends each day until 6 pm. The charge for aftercare begins at 3:00 pm daily. Please address questions about before and aftercare to the school office.

TEACHER QUALIFICATIONS Each of our teachers is qualified to teach in his/her given field, is called of God to teach, is a committed Christian, is active in his/her church, and feels specifically called to Crescent City Christian School. Additionally, many of our teachers hold master's level or advanced degrees.

COMMUNICATION Communication is important to your child's success at school. At CCCS, parents are expected to bring concerns or questions directly to the teacher (Matthew 18 principle). The office should be contacted only if there are further concerns or questions after communication with the teacher. Parents are expected to maintain up-to-date contact information in Renweb. Teachers are expected to maintain current information in Renweb, and to respond to emails within 24 hours during the school week. Emails sent over the weekend or a break will be responded to by the end of the first day back to school.

COUNSELING AND OTHER SERVICES A licensed professional and academic counselor is available for all students and families of CCCS. If you desire counseling services, please contact the school office and ask to speak to the counselor. The counselor may assist other teachers/staff with a student situation without consent, as this is not considered counseling. Permission is not required for a student to meet with other officials on campus—including the academic counselor, administrator, etc., --for purposes related to education and/or discipline.

STUDENT COUNCIL CCCS is a member of The Greater New Orleans Association of Student Councils, The Louisiana Association of Student Councils, The Southern Association of Student Councils, The National Association of Student Councils, Key Club Organization—LAMISSTENN Key Club District, Key Club International Builders Club—LAMISSTENN, Builders Club, and Builders Club International. The CCCS Honor Society is an active chapter in the National Honor Society. This is a program through The National Association of Secondary Principals.

MANDATORY REPORTING CCCS Mandatory Reporting CCCS is a mandatory reporting agency. Any suspected, witnessed, or claimed instances of child abuse will be immediately reported to the Department of Children Family Services at 885-4LA-KIDS and/or 911, as well as the CCCS Administrator. For more information, visit the DCFS website at <http://dss.louisiana.gov>.

LOST & FOUND CCCS maintains a Lost & Found department in the office. The school assumes **NO** responsibility for lost items. **At the end of each month**, all items will be disposed of if unclaimed.

In order to avoid the loss of your students' possessions, please clearly mark all of your students' items with their first and last names. Iron-on clothing tags are available at the uniform supply store as well as most retail clothing stores.

CARE FOR FACILITIES God has blessed us with a beautiful campus, and we need to be good stewards of what He has given us. Students and staff are expected to keep the campus clean. Each middle school/high school student will have a 90-minute Bible class which will focus a portion of its time in maintaining and beautification of the school campus.

EXTRACURRICULAR ACTIVITIES

EXTRACURRICULAR ACTIVITIES Crescent City Christian School provides a variety of student activities in order to foster growth and develop each of our students to their highest potential in Christ. Our progressive student government program and Key Club give students of all ages experience in leadership, while our additional clubs give students real-world skills that are fun too! We have a growing number of clubs and groups to appeal to all students, so each student is personally encouraged to engage in one or more of these activities.

FINE ARTS CCCS boasts an expanding Fine Arts program led by talented artists and musicians desiring to help young men and women achieve their highest potential in all areas of instruction. Our current offerings include theatre production, art, band, vocal ensemble, choir, and more. Personal and small group instrumental and vocal lessons are also available on site through the Celebration School of Fine Arts.

ATHLETICS Our athletics program is built upon the framework of developing teamwork, discipline, and leadership skills. We provide opportunities for students of all ages to participate in multiple sports, encouraging physical fitness and recreation. Currently, our sports offerings include: Football, volleyball, basketball (girls and boys), co-ed soccer, baseball, softball, wrestling, golf, track and field, tennis, bowling, swimming, cheerleading, and cross country. Various sports programs will be available for grades 3-12.

HEALTH INFORMATION

CONTAGIOUS DISEASES Any student who is absent with a contagious disease must have a doctor's note to return to school. Students must be free of fever, vomiting, etc. for 24 hours before returning to school.

MEDICATION Students who require over the counter or prescribed medication throughout the day are to complete the Medication Order/Parent Consent Forms. All medication must be in the original container with dosage requirements clearly legible. The form and the medication are to be brought to the school office where it will be stored under lock and key. Only students

who have completed the Medication Order/Parent Consent Forms may request the medication as needed, or as prescribed, from the school staff. Students will dispense medication themselves in the presence of school staff.

MEDICAL EMERGENCIES All students with significant medical conditions, such as severe allergies, a seizure disorder, diabetes, asthma, etc., must have a current emergency medical plan on file prior to the student's first day of attendance.

CCCS SCHOOL COVENANT

CCCS SCHOOL COVENANT CCCS is a leadership Christian school aimed at meeting students where they are and investing the Word of God, strong academic curricular, and varied extracurricular opportunities to encourage them to be everything God has ordained them to be. We operate under the umbrella and direction of Celebration Church and in partnership with the home to accomplish this goal. We desire to enter into a covenant relationship with both students and their parents/guardians to better understand and accomplish these objectives. This covenant is intended to give us clarity, guidance, and accountability as we train tomorrow's leaders.

THE STUDENT I understand that being a student at CCCS is a privilege, and with privilege comes responsibility. Therefore, I choose to submit myself to the authority God has placed over me at CCCS; and further choose to enter into the following covenant relationship with my parents/guardians and CCCS.

- I will obey the guidelines, rules, and instruction given to me at CCCS in the spirit of Hebrews 13:17 which says, *"Obey your leaders and submit to them for they are watching over your soul as to those who will give an account. Let them do this with joy and not with groaning for that would be of no advantage to you."*
- I will honor those who are in authority over me as instructed in Romans 13:1 which says, *"Let every soul be subject to the governing authorities. For there is no authority except from God and the authorities that exist are appointed by God."* I will speak with respect and maintain a positive, supportive attitude.
- I will deal honestly and openly with student, staff, administration, and everyone I come in contact with while I am a student at CCCS. I understand Proverbs 12:22 *"The Lord detests lying lips, but He delights in those who are truthful"* means I should tell the truth, never deceive, and never allow those in authority to believe something that is not true.
- I will live according to Biblical principles and values in all of my attitudes and actions. I understand that in Ephesians 2:10 and 5:1 the Bible says, *"We are His workmanship"*

created in Christ Jesus to do good works.” Therefore, I am to imitate God because of my love for Him and His love for me.

- I will keep my word in this and all commitments I make. I understand my word is my bond and the Bible says in Matthew 5:37, *“Let your yes be yes and your no be no because anything else is sin.”*
- I will diligently apply myself and study hard to perform at my personal best in which I am involved. 2 Timothy 2:15 says, *“Study to show yourself approved unto God, a workman that does not need to be ashamed.”*

THE HOME In accordance with our decision to entrust the education of our child to CCCS and in support of this covenant relationship, we as parents/guardians of said minor/student do hereby commit to:

- Ensure that our student is in attendance the required number of days to satisfy state standards. This includes punctuality, proper dress, and in possession of required school supplies and equipment.
- Cooperate with administrators, office personnel, teachers, coaches, and staff members to provide the best possible learning environment for my child.
- Clearly and respectfully communicate to the school staff any information that would serve the success of the education of my child and the school.
- Pay all tuition and fees as prescribed and quickly communicate any challenges (financial reversals, loss of income, deaths, sickness, etc.) to the timely fulfillment of agreed commitments.
- Support both my child and the school by attending as many school functions as possible (parent meetings, conferences, etc.), and espousing and encouraging a positive reputation in the community devoid of criticism, complaints, and defamation.
- Lend my assistance for classroom activities, field trips, special programs, and extracurricular activities as much as possible.
- Pray daily for the students, staff, administration as well as all classes, activities, events, and needs.

THE SCHOOL Because God has led us to operate a leadership development Christian school and because it is a joy to partner with the home in the education and development of students; and because these parents have chosen to entrust their child to us, we as a school commit to:

- Provide a safe, accepting, loving environment in which he/she can receive an education.
- Provide a challenging and progressive program of study aimed at meeting the student where they are and leading them to obtain the personal apex in all areas of academia and life choices.

- Provide an array of extracurricular and co-curricular programs that affords students a well-rounded educational experience.
- Clearly and respectfully communicate to parents/guardians to assure the best possible education for each student. This includes, but is not limited to educational accomplishments, challenges, and changes observed or needed.
- Maintain written records of student grades, accomplishments and activities that will document his/her school experience and be used to help with a successful post high school.
- Provide services to support the students' education such as facilities, food services, counseling, etc. Each of these will be available as the student shows honor, appreciation, and the performance of a Christ-like nature.
- Challenge the student spiritually, constantly encouraging them to do, and be, their best and honor God with their life at all times.
- Create a culture of servant leadership in every aspect of life and encourage students to lead out in a positive way.
- Provide feedback to parents/guardians so they can make informed decisions concerning their student.

ALL We all commit to attitudes and actions that support the mission, vision, and philosophy of CCCS as a ministry of Celebration Church. As we enter into this covenant, we all yield ourselves to the leadership of the Holy Spirit and ask God to help us fulfill this honor code to the fullest extent.

Student's Name (Print)

Student's Signature

Parent's Signature

School Representative's Signature